

CHAPTER TEN: ADMINISTRATIVE MATTERS

Administrative Matters	Posting of License and Decal
October 2020	Policy Number: 10.3

Policy Statement:

North Hastings Children's Services shall post a copy of licenses and the license decals in a conspicuous place at the child care centre together with any other information or signage prescribed by the regulation.

Procedure:

1. The licence is posted in a conspicuous place accessible to parents.
2. The licensed child care decal is posted in a conspicuous place accessible to parents.
3. Any additional information that the licensee is required to post through conditions on their licence is posted in a conspicuous place accessible to parents.

The license and decals are never to be copied or duplicated. If a license or decal is missing it must be reported immediately to the Executive Director.