

## CHAPTER NINE: EMERGENCY PREPAREDNESS

Emergency Preparedness	Fire Safety Procedures and Drills – Kitchen/Cook
Revised: November 18, 2014 Revised: September 2017	Policy Number: 9.2F (replaces policy 1.47)

**Signal to leave building:**

**Activate Pull Station (Be sure to contact Fire Dispatch if Fire Drill (613) 962-2010)**

**LEAVING THE BUILDING:**

**\*IF FIRE IS IN KITCHEN\***

**ISOLATE-** close the kitchen door and activate the pull station.

**\*IF THE FIRE IS IN ANOTHER LOCATION\***

Activate pull station, turn off appliances, close kitchen door, and assist with evacuation by proceeding to the Infant-Toddler Room and assist with carrying infants.